



APPLICATION CHECKLIST

GENERAL & DEP-ADULTS

Date Submitted: _____

Application Type:

Received By: _____

Entry Visa New Renewal
 Non-Citizen Reg New Renewal

Applicants Name: _____ National: _____

Name of Primary Applicant OR Name of Program/Religious Mission: _____

Visa Type:

General Visa (G1): Spse / Dep (17&under) / Vol / Miss / Hum Dep-Adult (DA1): Dep (18-27yrs) / Parents / In-Laws

	REQUIREMENTS	X = required			COMMENTS
		NEW	RENEW	ALN REG	
1)	___ Application – completed, signed & dated	X	X		
2)	___ Non-Citizen Registration Application, completed, signed & dated	X	X	X	
3)	___ Passport – 6 mons validity	X	X	X	
4)	___ Passport Photos (2) – current, color	X	X		
5)	___ Police Clearance				
	> Current as 3 mons from date of application	X	X		
	> From point of hire/last country of residence (6mons +)				
	> From National Police ONLY				
6)	___ Medical Clearance				
	> Current as 3 months from date of application	X	X		
	> MUST include HIV/AIDS and TB clearance				
	> MUST Provide a FULLY Vaccinated Covid-19 Card				
7)	___ Marriage Certificate	X	X		
8)	___ Birth Certificates	X	X		
9)	___ Letter of Guaranteed Responsibility from PRIMARY Applicant OR from organization leadership	X	X		
10)	___ Valid Passport, Entry Visa and Alien Registration of PRIMARY Applicant (IF applicable)	X	X		
11)	___ Immigration Bond or Confirmed Returned Ticket	X	X		
12)	___ EXPIRED Entry Visa, Alien Registration Cards (Originals)		X	X	
10)	___ Prescribed Fee(s) – Receipt	X	X	X	

COMMENTS/NOTES:

Prepared & Reviewed by: _____ Date: _____

Reviewed & Approved by: _____ Date: _____